

Booster Web Solutions

# Shopping Usage Guide

Version 1.0

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## 2 Introduction

Welcome to the Shopping Cart Usage Guide, this will help explain how to use the plugin in the back end and how it works in the front end. First we will start with a general overview of the cart files and how it works. This has been set up to work just like Amazon or any other shopping cart system that you see online. There are user accounts that each user will need to create when checking out or they can be manually created by the user by filling out the information. This is setup by the BWS and there is not anything that the editor needs to configure. The flow of the shopping cart is pretty simple; you start off by adding items into a cart then select the check out button which takes you to the payment option page.

There are only a few payment options supported currently. These are customized with each website. You will need to work with BWS and the local website administrator for specifics on how to work with the specific merchant gateway. We send all data through https, which is a secure connection, so there will not be anyone stealing of this information.

The configuration information is contained in the Shopping Cart Setup and Configuration Guide.

The user info page, if you're logged in then this page will be auto filled out, but if you're a new user then they will have to fill out the page and this will be used to create a new user account. This is required to understand who the person is that is providing the payment information and that they agree with the terms of use.

The final page is the payment page; this is where you will enter the credit card info. If a payment is approved or declined this site will inform you of the mistake and we will go over the difference in the tutorial too. If the payment is approved then the user will receive an email with a link to check there order info and the email is the confirmation message that we send them to inform them there order number and that it was approved.

In order for all this to happen we need to set up the backend and create products and categories. This is covered in the configuration Guide. This guide will go over the orders page and how to view and change the states of the order.

This Guide will start with the setup of the back end and how it works and how to set it up. Then we will go over the front end and run through all the options for a regular user purchasing items, including the failed and approved transactions. Then we look at the orders page for an admin user and a customer and the difference. **Finally we will go over to the veracity site and few the transactions there.**

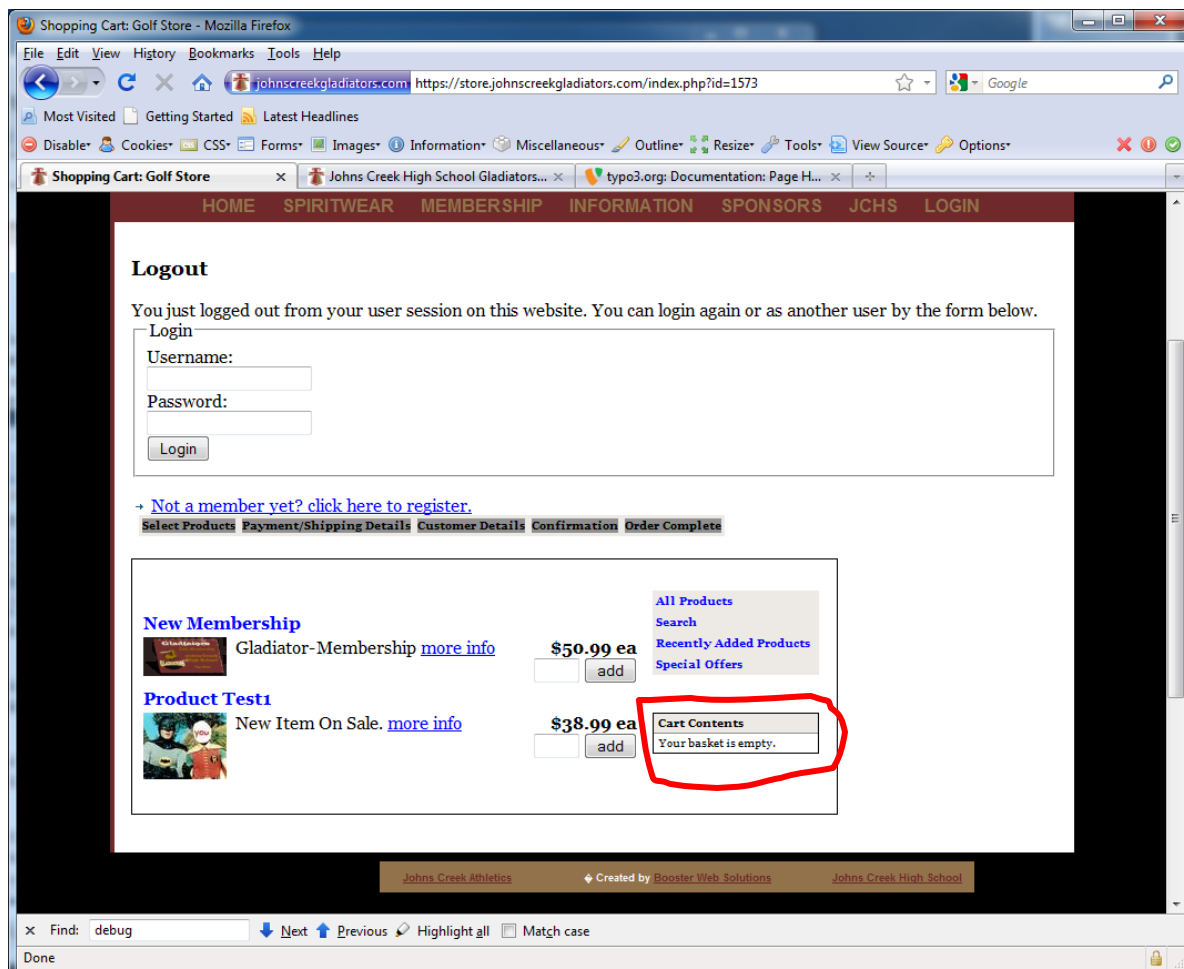
### 3 Shopping the store

Once the store is configured and you have added the products then you are ready to take orders. This shopping cart functions like most shopping carts.

The products are displayed on a single page; Users will have to scroll to see the products. The cart is displayed on the right had side. There are menus to allow the user to move between various steps, however some of the menus may not work, unless they have already passed certain steps and provided some information.

The screen below shows the typical entry page for the store. The top is a login, which will be required before an order is placed, but not required to view the store. The bottom section is the list of products.

The cart contents shows that the basket is empty. (Red box)

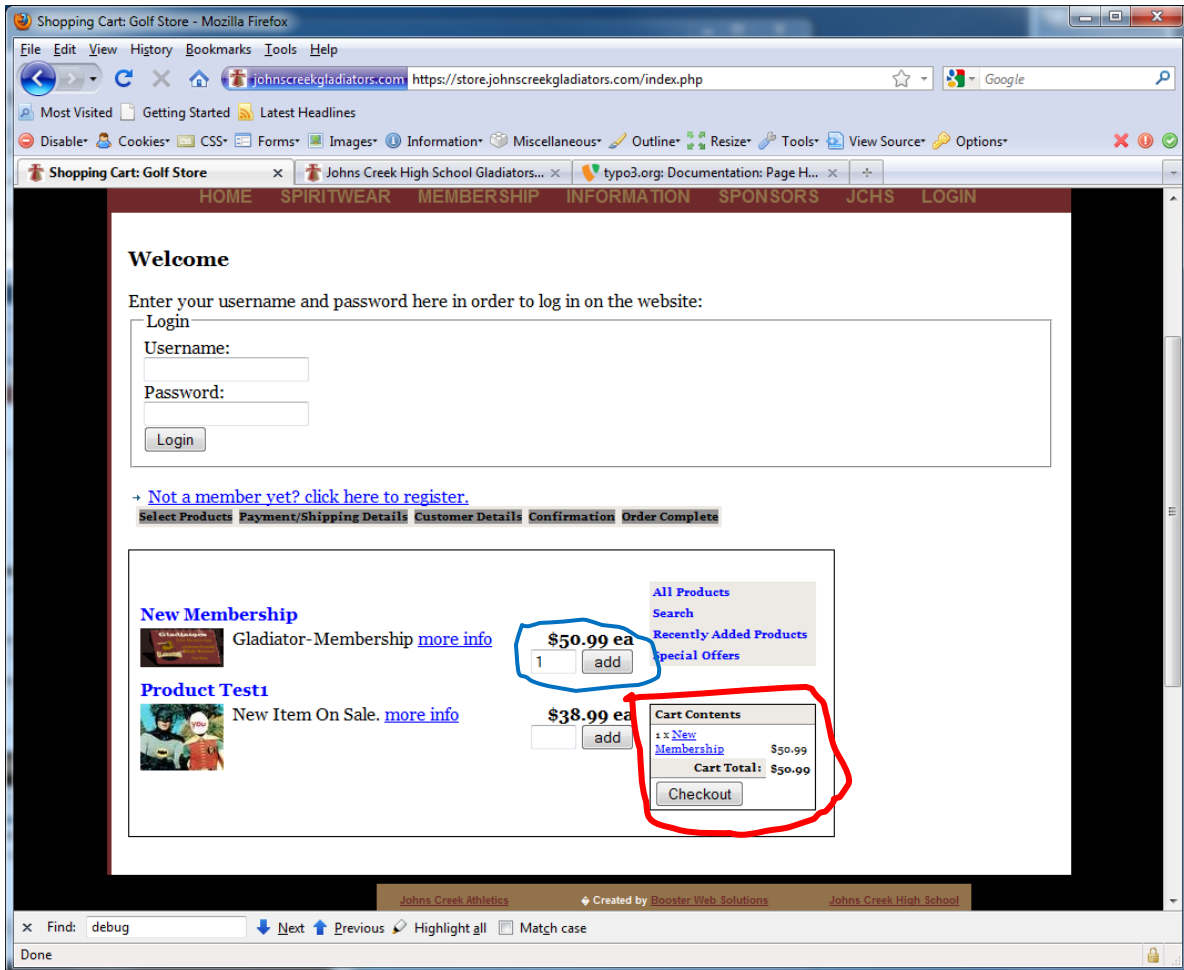


### 3.1 Adding product to cart

To add a product to the cart the user would just find the product that they wish to order, enter the quantity in the box and press add.

In the example below you can see the quantity of 1 membership (blue circle). The cart contents are now updated to show items and total (red circle).

After all the items are selected for this order, the user should click on “checkout” – inside the cart.

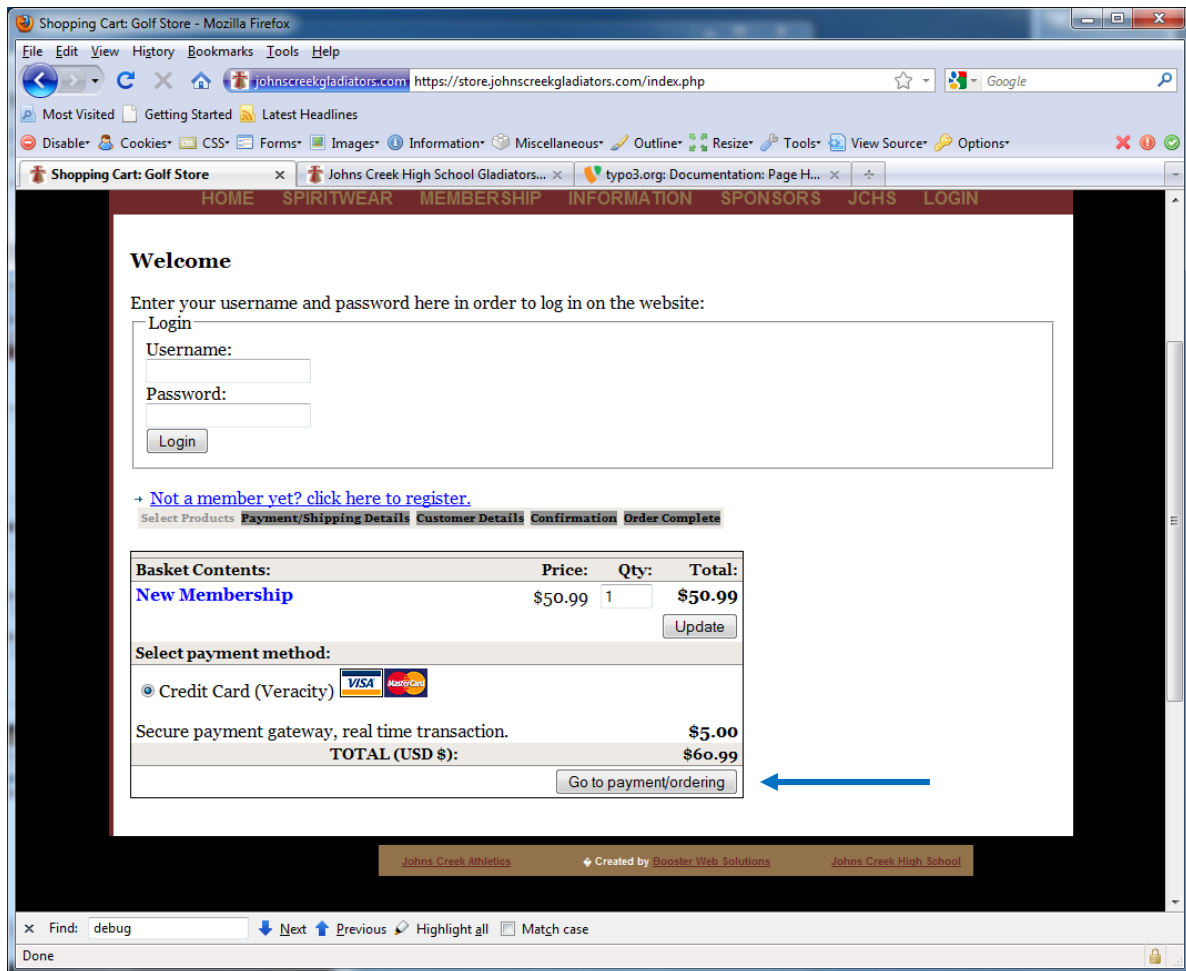


### 3.2 Starting Checkout Process

The checkout process allows the user to review the items in the cart and select the payment method. Currently there is only 1 payment method available.

This also shows the one time online fee that may be charged for each transaction.

If this is correct, then the user should press go to payment ordering.

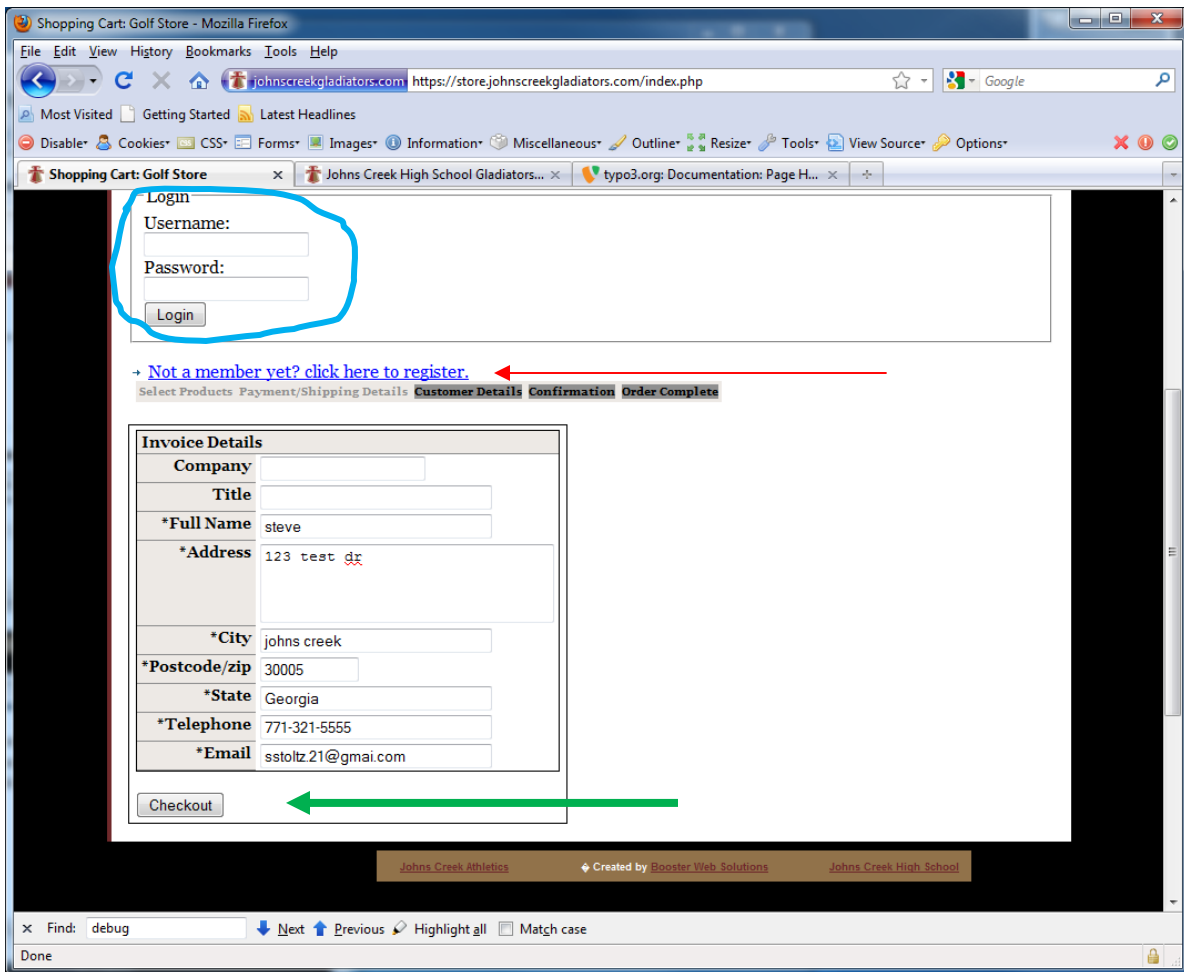


### 3.3 User Information

This page is where you enter your personal info. If you are not logged in, you will need to login using the login box (blue box).

If you have not ordered from the store before, you will need to create a new user. Click the “click her to register” and fill out the information. When filling out this form, use a real email because you will get the confirmation email sent to it.

Once you are logged in, the Order information will be filled in and you can proceed to checkout.



### 3.4 New User Registration

In the new user registration, a user will need to enter some required information:

- Username & Password
- First Name, Last Name, Address
- Valid Email address

Then press create account. - This information can be edited by the user as needed.

The screenshot shows a web browser window titled "Shopping Cart: Booster Store - Mozilla Firefox". The address bar shows the URL "https://store.johnscreekgliadators.com/index.php?id=1557&tx\_srfeuser". The browser's Norton security bar is visible above the website's navigation menu. The navigation menu includes links for HOME, SPIRITWEAR, MEMBERSHIP, INFORMATION, SPONSORS, JCHS, and LOGIN. The main content area is titled "Welcome" and contains a login section and a registration section.

**Welcome**

Enter your username and password here in order to log in on the website:

Login

Username:

Password:

**Please fill in the information of your membership.**

*Please make sure that you fill in your details for the fields marked \**

Preferred username \*

Password \*  Repeat

Mr/Ms:  Mr  Ms

First name \*

Last name \*

Date of birth (dd-mm-yyyy)

Title

Company

Address \*

City \*

County/province \*

Postal code

Telephone

E-mail \*

Comments:

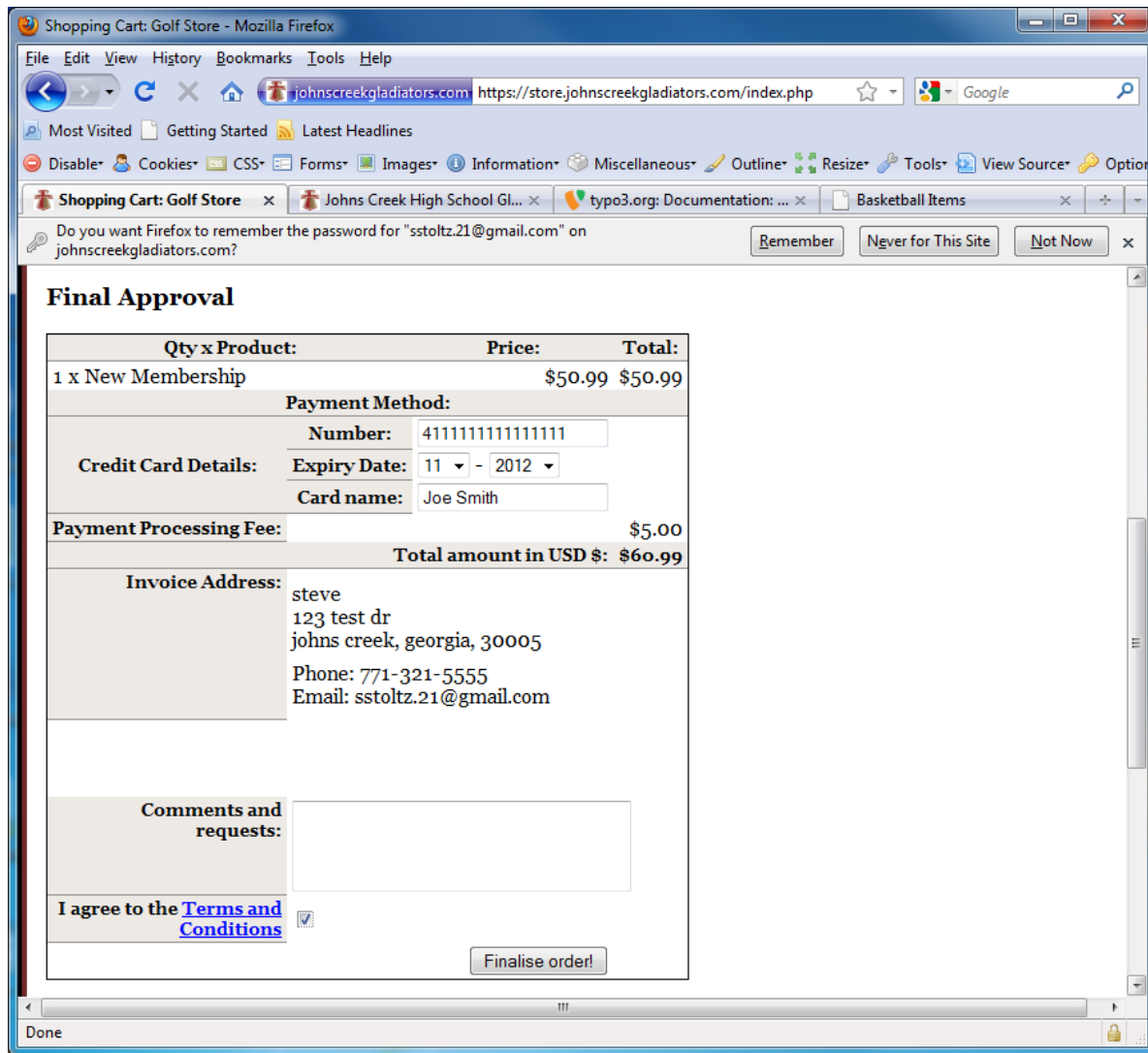
The browser's status bar at the bottom shows "Done", a search engine icon, a page number "#2,452,377", and statistics: "People Count: 516" and "Rank: #2,271,756".

### 3.5 Final Approval & Order

The last page is the payment page and this is where you will enter a credit card number. You will need to provide a valid card number and expiration date, along with the name on the card.

In order to complete the order, the user MUST select the terms and agreement option.

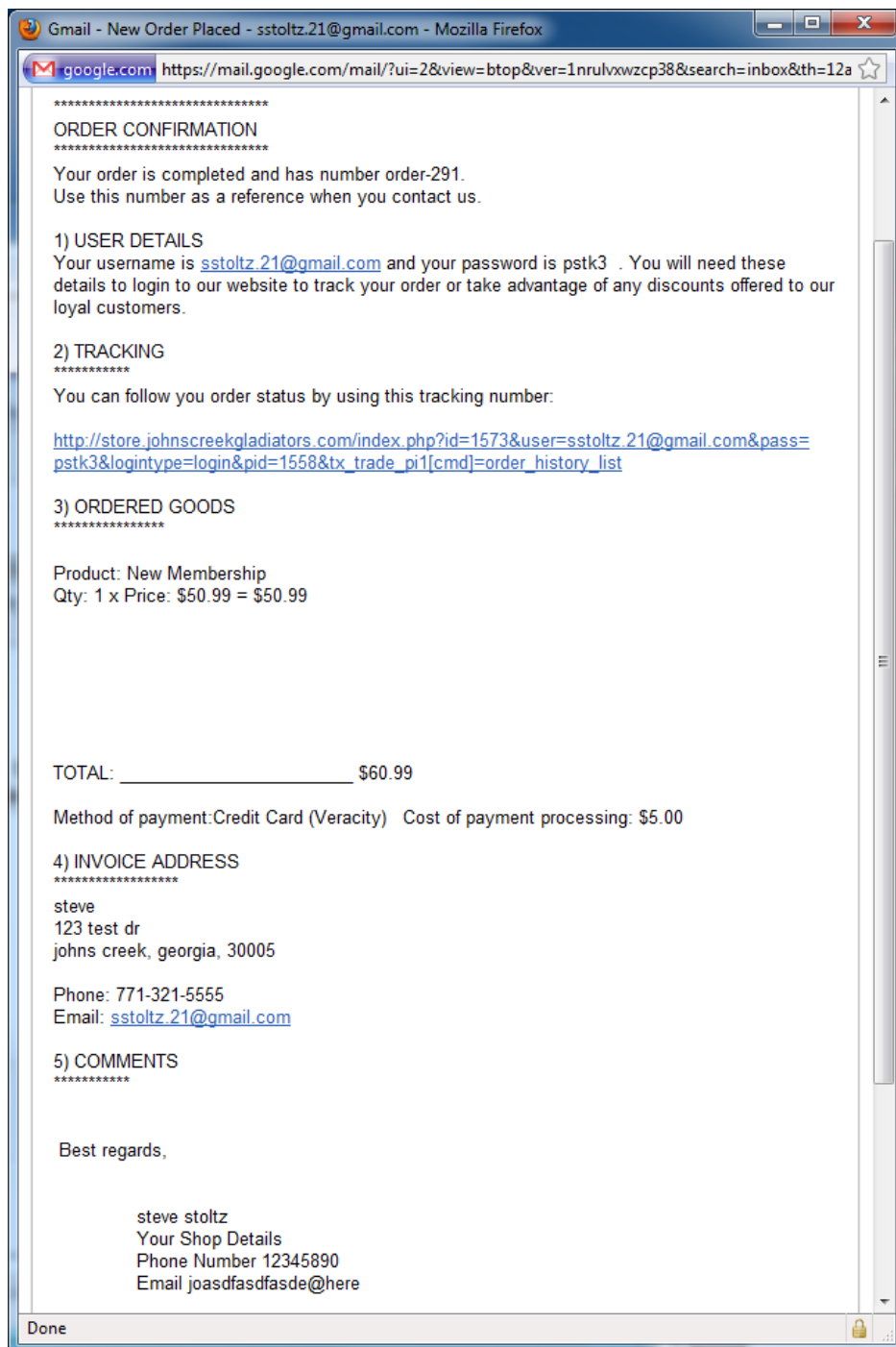
Then press Finalize order and the transaction will be processed.



## 4 Confirmation Email

After placing an order, the user should get an email with the details. It should look similar to the email below.

The admin for the site you will also be receiving an email looks almost like this one. This is to inform the shop owner that a customer has placed an order.



## 5 Order Status / Order History

Next step is to click on the link to view your order, by selecting the email link; this will automatically sign you in to view only your order history.

The user will see all the orders placed by that user.

The Store owner (see config guide on how to be marked owner), will see all the orders for the store.

Click the View order details to see list of items that are ordered and user's information.

